

VACANCY IN FAIR WEAR'S EXTERNAL RELATIONS & COMMUNICATIONS TEAM

Fair Wear is an Amsterdam-based, international non-profit organisation working to improve labour conditions in garment factories worldwide.

Fair Wear is looking for a **Communications Officer** for its External Relations & Communications team.

The contract will start as soon as possible and is for **six months, 36 hours per week**.

The External Relations & Communications team focuses on liaising with Fair Wear's international stakeholders. The team is responsible for the organisation's external communication, maintaining its corporate identity, as well as its lobby & advocacy efforts.

The Communications Officer will support the team's activities with a focus on digital communication.

Job responsibilities

- Creating and editing newsletters, website content & other mail-outs
- Uploading content to the Fair Wear website
- Developing and maintaining a Fair Wear image library
- Executing social media campaigns and sharing regular content
- Helping to coordinate the organisation's reports/publications
- Assisting with event coordination
- Supporting the team (ad-hoc) where needed

Requirements

- Bachelor's degree
- Experience working in a relevant field, such as communication, advertising, media and journalism (or current students in such a programme)
- Native English speaker or equivalent

- Excellent proofreading and editing skills
- Able to work independently and in a team
- Flexible and hands-on approach, able to take initiative
- Affinity with Fair Wear's vision and mission
- Proficient with Microsoft Office Suite and social media platforms
- Experience with WordPress, Photoshop, and Hootsuite desired

Please visit www.fairwear.org for more information about our organisation. For any questions about the position, you can contact Ellen Keith or Cesca Boughton (+31-20-4084255).

We offer a salary in accordance with the Dutch government remuneration system (BBRA) scale 10, depending on relevant experience.

If you are interested, please send your CV and cover letter to vacancy@fairwear.org no later than **15 November 2019**.

We will interview candidates in the second half of November.

Recruitment agencies are asked to refrain from approaching Fair Wear about this or any other vacancy.