



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF  
BANGLADESH

Ministry of Health and Family Welfare

Health Service Department

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Bangladesh Secretariat, Dhaka

[www.hsd.gov.bd](http://www.hsd.gov.bd)

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**Subject: Hygiene and safety guideline has been given to ensure hygiene and of garment factories.**

It is notifying on the following subject that, a health and hygiene guideline has been made to ensure hygiene and keep safe the workers/staffs/employees and other related persons of garments industry from the Covid-19 pandemic. Hereby, requesting to follow and take safety measures according to the health guideline.

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## **Directives of Maintaining Safety Measures and Hygiene in Industries**

### **Arrival in Factory:**

#### **a) Arrive in case by walking:**

1. Through a fixed gate workers/staffs will enter into the factory.
2. There should be bleaching powder contained carpet or cloth on the entrance of the factory.
3. If possible then the entrance can be spray with 70% alcohol.
4. During getting enter into the factory workers/staffs will get checked by a right person (related with medical stuffs), whether they have fever, cough or asthma.

#### **b) During accidentance into transport:**

1. Transports should be disinfecting by 70% alcohol before traveling.
2. Before traveling the lower soles of shoes should be sterilize with bleaching powder mixed water.
3. During sitting in the transport there should be minimum 3 feet physical distance.
4. All have to wear mask (surgical mask/3 layer garment mask), during traveling in transports.
5. Before and during traveling hands have to be germs-free with sanitizer often.
6. Before traveling in transports everyone should have been checked by a right person; whether anyone has fever, cough, asthma or diarrhea.
7. The same way can be adopted during coming back from the workplace.
8. Surgical mask can be used only once at a time. And garment mask should be used after wash it with soap properly.

**During Working in the Factory:**

1. Every day before entering into the factory it has to ensure whether anyone has fever, cough, asthma or diarrhea.
2. During working in the factory the temperature can be checked at least twice. Apart from that temperature should be checked before leaving the factory.
3. Physical distance (3 feet) should be maintained during eating.
4. Disinfecting system should be maintain, after every time using the toilet and who will wait for going to the toilet should have maintained 3 feet physical distance.
5. In the entrance there should have enough facility of basin and soap/hand-wash and also should ensure washing hand for at least 20 seconds properly. Many person shall not use one towel or cloth for wiping hands. Arrangement of enough tissue paper should be there, if needed.
6. Physical distance need to maintain during working inside the factory. If necessary shift system can be started to maintain the physical distance.
7. Everyone has to wear surgical mask inside the workplace and also should wash hand with soap water or hand-wash. For this enough surgical mask or 3 layer garment made mask.
8. To ensure hygiene measures and treatment of workers, medical team should be present there always.
9. To prevent coronavirus- workers should get reminded about the safety measures/hygiene guideline. And monitoring is must that they are following the measures properly or not. Monitoring should be directed by the vigilance team.
10. Hygiene directives can be hanged up with more than one visible picture.
11. If any infected worker get found in the factory then the worker must send into isolation/quarantine immediately. And if corona spread into any worker then factory will bear and arrange all the necessary medical facilities to that worker.

12. If workers get infected with any other disease except corona, even then factory should have arranged proper treatment.
13. Factory can arrange nutritious foods during working.

**Guideline for Accommodation System:**

1. For those who are working in the factory, management should arrange accommodation inside the factory premises or nearby for them; from where the physical distance (3 feet) can be maintained. Tent has to be arranged in make-shift, if necessary.
2. If the accommodation can't be arranged inside the factory premises or nearby then transportation can be arranged. Including 3 feet physical distance other measures have to be followed during traveling in the transport.
3. There should have enough soap-water and toilet facility in the accommodation system to ensure the hygiene of workers.
4. If factory management or authority make the arrangement of accommodation then enough facility of passing fresh air and light in the accommodation should be their responsibility also.
5. If workers arrange their accommodation on own then management can monitor the health and safety issues of those accommodation.

**Monitoring:**

1. Factories should have a fixed monitoring team to monitor whether the factories are maintaining the safety measures properly or not.

2. To establish and investigate the following activities, related ministry will form an inter-monitoring team. In that team there must be a medical related person.